

## WOLVERHAMPTON CLINICAL COMMISSIONING GROUP COMMISSIONING COMMITTEE

Minutes of the Commissioning Committee Meeting held on Thursday 25 October 2018  
commencing at 1.00 pm in the Main CCG Meeting Room, Wolverhampton Science Park

### MEMBERS ~

#### Clinical ~

#### Present

Dr M Kainth (Chair)	Lead for Commissioning & Contracting	Yes
Dr Gulati	Deputy Lead for Commissioning & Contracting	No

#### Patient Representatives ~

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	Yes

#### Management ~

Steven Marshall	Director of Strategy & Transformation	Yes
Tony Gallagher	Chief Finance Officer	Yes
Sally Roberts	Chief Nurse & Director of Quality	Yes
Sarah Smith	Head of Commissioning - WCC	Yes

#### In Attendance ~

Alison Lake	Administrative Officer	Yes
Vic Middlemiss	Head of Contracting & Procurement	Yes
Philip Strickland	Governance and Risk Coordinator	Yes (Part)
Sharon Nisbet	Assist Development Manager	Yes (Part)

#### Apologies for absence

None

#### Declarations of Interest

CCM745 None.

RESOLVED: That the above is noted.

## Minutes

CCM746 The minutes of the last Committee meeting, which took place on 27 September 2018 were agreed as a true and accurate record.

RESOLVED: That the above is noted.

## Matters Arising

CCM747 None to review

RESOLVED: That the above is noted.

## Committee Action Points

CCM748 None to review

RESOLVED: That the above is noted and agreed

*Sharon Nesbett joined the meeting*

## Community Dermatology Service

CCM749 The Committee was presented with a report to re-procure the current Community Dermatology Contract which ceases in December 2019.

The commissioning of the Community Dermatology Service is in line with strategic objectives.

It should be noted that the Royal Wolverhampton Trust are currently facing workforce challenges in this speciality and discussions have taken place regarding the sustainability of the workforce provision. If the Royal Wolverhampton Trust inform the CCG they are giving notice that results in the reduction of acute provision commencing prior to the expanded Community Dermatology Service being commissioned, then patients in Wolverhampton will be referred to other secondary care providers due to the gap in service locally.

RESOLVED: That the above is noted and agreed expansion and re-procurement of the service

*Phillip Strickland joined the meeting*  
*Vic Middlemiss joined the meeting*

CCM750 **Contracting Update Report**

## **Royal Wolverhampton NHS Trust**

The Committee was presented with an update on the current contracting overview –

### **Contract Performance (activity and finance)**

The latest key points presented at the CRM meeting earlier today -

The Trust's position at the end of the financial year is currently awaiting confirmation. The Trust Board meet on the 5 November 2018 following which, Commissioners will be informed of the most recent Trust position.

Cancer – A positive position for this service was reported, the 62 day service however, is proving to be a challenging area, and the Trust has enlisted the services of a private provider for ad hoc sessions to help with the backlog of patient.

### **E- Referrals**

The CCG has forwarded a letter to RWT to seek clarification and justification for the exclusions of service areas that will not be progressing to use this process. Clarity and rational has been requested to enable an agreement to be made by both RWT and the CCG.

### **Risk/gain and share agreement**

This agreement is currently at the stage of being presented to the governance processes within each organisation. When guidance is available it may impact and negotiations will continued.

### UHB Urology Tertiary referrals

The current update on this service is that only Burton and Derby will be effected at this time, discussions are continuing, however at this time there is no risk to Wolverhampton patients.

### Ambulance referrals

This service has been in high demand over the last month and it has been confirmed that this is only confined to the Wolverhampton area, a major contribution to this demand are areas with high numbers of Care Homes. Patient triage may be a way forward to reduce demand.

The Walk In Centres are reporting a high turnover of patients within the last month.

### Telford Hospital

Telford Princess Royal Hospital may be closing its A&E Department at 10.00 pm from the 18 December 2018, RWT will be remodelling their service to accommodate the extra demand this may bring



### Delayed transfer of care

This is currently above target by 0.5% which stands at 3.5%. There is no breakdown of patient intake demand available in areas, it is however noted that Walsall and Staffordshire have the largest number of patient for delayed transfer of Care.

### Diagnostics

RWT has been performing well in this area until October 2018, there is a deep dive investigation being carried out to try and find the reason increased demand in this service.

## **Black Country Partnership Foundation Trust (BCPFT)**

### **Performance Quality Issues**

A draft measure for Mental Health indicators has now been completed and will be shared with RWT. Further discussions will follow if needed.

### Marie Stopes International – Termination of Pregnancy Service

The Provider has requested an increase to their current tariff. The CCG is an associate to this contract and is currently collaborating with the main contract holder to determine the next steps; extension of the current contract is on hold if outcomes are not agreed a possibility of re-procurement for this service may be considered.

RESOLVED: That the above is noted.

## **Review of Risks**

### CCM 751 Corporate Organisational Risks

The Committee was advised that no change has been made to the current Corporate Risk Register.

A quality review of the currently corporate risks has been carried out.

### Committee Level Risks

CC10 – is still an outstanding risk of staff workforce issues across the BCF programme office. This issue is currently under discussion with the Local Council members for additional support.

Dermatology timescales for procurement was highlighted as a future low risk for the Committee. It was agreed that an assessment will be needed for clarification.

RESOLVED: That the above is noted

*Philip Strickland left the meeting*

**Any Other Business**

CCM752 None

RESOLVED: That the above is noted

**Date, Time and Venue of Next Meeting**

CCM753 Thursday 29<sup>th</sup> November 2018 at 1pm in the CCG Main Meeting Room